

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting  
July 20, 2023

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Elliott Church, Dave DeYoung, Gretchen Molotky, and Russ TeSlaa. Also present was Township Manager Steve Bulthuis.

Absent: None

The Pledge of Allegiance was recited and Mr. Dalman gave the invocation.

Citizen's Comments: None

Mr. Nienhuis reviewed the consent agenda.

23-67 A motion was made by Mr. Bush, supported by Mr. Church, to approve the consent agenda including communications (none), operational reports (May and June Sheriff Department Activity Reports and May and June Building Permit Records), bills and financial transactions for the month of June 2023, and the minutes of the Board meeting held on June 15, 2023.

All supported the motion  
Motion declared adopted

At this time, Justin Roebuck, Ottawa County Clerk, gave the Board an overview of the proposed Early Voting Collaboration between Ottawa County and local municipalities. Board members asked questions and will consider a collaboration agreement in August.

Next was consideration of approval for a final site condominium plan for Silverwater Phase 3. The plan is for 34 detached single-family homes in the portion of the property zoned R-2 Moderate Density Residential. Dan Larabel was present to describe the plan.

23-68 A motion was made by Mr. TeSlaa, and supported by Ms. Molotky, to approve the final site condominium plan for Silverwater Phase 3.

All supported the motion  
Motion declared adopted

The next agenda item was consideration of approval for the Westwood Estates Final Preliminary Plat. The project includes 52 lots and is west of Knollwood PUD. Mr. Dan Larabel of Westview Capital LLC was present to describe the project. Board members asked questions.

23-69 Mr. TeSlaa made a motion, supported by Mr. Nienhuis, to approve the Westwood Estates Final Preliminary Plat.

All supported the motion  
Motion declared adopted

The next agenda item was consideration of approval for the Hickorywoods Farms #6 – Final Preliminary Plat. The project includes 38 lots located on an extension of Elderberry Drive, south of Quincy Street and connecting south to Greenly Street. Board members asked questions.

23-70 Mr. DeYoung made a motion, supported by Ms. Molotky, to approve the Hickorywoods Farms #6 Final Preliminary Plat.

All supported the motion  
Motion declared adopted

The next agenda item was the consideration of a public right-of-way abandonment for East 15<sup>th</sup> Street between Hoover Boulevard and US-31. Adjacent property owners have supported this action through a petition. The next step in the process would be Township Board support to inform the Ottawa County Road Commission's decision. Mr. Mark Kooyers and Mike Currier were present to answer questions.

- 23-71 A motion of support was offered by Mr. Bush and supported by Mr. Dalman to recommend the abandonment of East 15<sup>th</sup> Street between Hoover Boulevard and US-31.

All supported the motion  
Motion declared adopted

The next item for consideration was the 2024-2029 Six-Year Capital Improvement Plan (CIP). Mr. Bulthuis reviewed the 2024-2029 Six-Year CIP. No Board member or citizen feedback was received at this meeting. The initial draft plan was distributed and reviewed on June 1 with further review at the June 15 Board meeting.

- 23-72 A motion was made by Mr. TeSlaa, supported by Mr. DeYoung, to approve the 2024-2029 Six-Year Capital Improvement Plan.

Roll call vote: Yes-7, No-0, Absent-0  
Motion declared adopted

The second item for consideration was the acceptance of an offer to sell property. Mr. Bulthuis presented the details of the Buy and Sell Agreement for this 5.83-acre parcel lying westerly of Sunnyside Drive and north of Driesenga Drive. Kohsel Holdings is the purchaser and the offer price is \$150,000.00.

- 23-73 A resolution was offered by Mr. Bush, supported by Mr. DeYoung, to accept the offer from Kohsel Holdings to purchase the property known as Lot 3 Driesenga Drive.

Roll call vote: Yes-7, No-0, Absent-0  
Resolution declared adopted

The next item for consideration was a license agreement with Ottawa County. The license allows the Township to use approximately ten acres of County owned property, "...for the sole purpose of constructing, operating, and maintaining public park and railway facilities." The cost is \$1.00 per year and enables the Township to show it has site control for funding requests as part of a grant requirement to the Michigan Department of Natural Resources.

- 23-74 A motion was made by Mr. Bush, supported by Mr. TeSlaa, to approve the license agreement with Ottawa County.

All supported the motion  
Motion declared adopted

Mr. Nienhuis announced the next order of business was the consideration of a proposed resolution to adopt the 2022 Kent County, Ottawa County, and City of Grand Rapids Regional Hazard Mitigation Plan. Adopting the plan will ensure the Township's eligibility for FEMA funding in the event of a disaster when they are made available by the Federal Government.

23-75 A motion was offered by Mr. Bush and supported by Mr. DeYoung to adopt the resolution approving the 2022 Kent County, Ottawa County, and City of Grand Rapids Regional Hazard Mitigation Plan.

All supported the motion  
Motion declared adopted

The next items for consideration were three operational and capital improvement expenditures. The first was the purchase of pick-up trucks for the Public Works Department. The request is to purchase five 2024 half-ton pickups from DeNooyer Chevrolet at an individual cost of \$41,299 each and total authorization of \$206,495.00. Trade-ins will be evaluated as the Township gets closer to delivery of the new vehicles.

23-76 A motion was made by Mr. TeSlaa, supported by Mr. Church, to approve the purchase of five pick-up trucks for the Public Works Department.

All supported the motion  
Motion declared adopted

Next were proposed 2023 non-motorized path repairs. Mr. Bulthuis reviewed the proposed improvements to the paths on 104<sup>th</sup> Avenue (Mason-Adams), Lakewood Boulevard (Aniline-144<sup>th</sup>), and 120<sup>th</sup> Avenue (BL-196-8<sup>th</sup> St.). The recommendation is to approve the low bid from Site Work Solutions, plus a 10% contingency, for an amount not to exceed \$287,450.00.

23-77 A motion was made by Mr. DeYoung, supported by Mr. Church, to approve the bid for 2023 non-motorized path repairs with Site Work Solutions.

All supported the motion  
Motion declared adopted

Next was a proposed replacement of the southern portion of the township hall roof. The recommendation is to approve the low bid from Mikalan Roofing, plus a 10% contingency, for an amount not to exceed \$66,500.00.

23-78 A motion was made by Mr. TeSlaa, supported by Mr. Bush, to approve the bid for township hall roof replacement with Mikalan Roofing, Inc.

All supported the motion  
Motion declared adopted

Mr. Bulthuis then reviewed the June 30, 2023 interim financial report from Finance Director Kuiper.

Mr. Bulthuis shared his administrative report. Committee members shared their reports.

The meeting adjourned at 9:06 P.M.

Respectfully submitted,

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Michael Dalman, Clerk

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Terry Nienhuis, Supervisor