

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
September 16, 2021

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Elliott Church, Gretchen Molotky, and Russ TeSlaa. Also present was Township Manager Steve Bulthuis.

Absent: Trustee Doug Becker

The Pledge of Allegiance was recited and Mr. Church gave the invocation.

Citizen's Comments: None

The Board then held several Public Hearings and considered resolutions to approve the items being considered. First was a request for an Industrial Facilities Exemption Certificate submitted by Superior Cutting Service, Inc.

Mr. Nienhuis opened the public hearing to consider this request.

The request is for real property costs of \$2,213,410.00. The district was established December 15, 1994. The request is for twelve years after completion. Tim Apotheker, representing the company, was present to provide an update and answer questions regarding the project. Amanda Murray was present to represent Lakeshore Advantage.

Mr. Nienhuis closed the public hearing.

21-104 A resolution was offered by Mr. Bush and supported by Mr. TeSlaa to approve the request for the Industrial Facilities Exemption Certificate from Superior Cutting Service, Inc.

All supported the resolution
Resolution declared adopted

Next on the agenda was a request for an Industrial Facilities Exemption Certificate submitted by Volta Power Systems, LLC.

Mr. Nienhuis opened the public hearing to consider this request.

The request is for real property costs of \$1,032,111.00. The district was established December 6, 2018. The request is for twelve years after completion. Todd Ritter, representing the company, was present to provide an update and answer questions regarding the project. Amanda Murray was present to represent Lakeshore Advantage.

Mr. Nienhuis closed the public hearing.

21-105 A resolution was offered by Mr. TeSlaa and supported by Ms. Molotky to approve the request for the Industrial Facilities Exemption Certificate from Volta Power Systems, LLC.

All supported the resolution
Resolution declared adopted

Mr. Nienhuis then opened a public hearing to consider the establishment of an Agricultural Processing Renaissance Zone at 13044 Quincy St. Mr. Bulthuis explained the request from Request Foods, Inc. which would exempt local Real and Personal Property Taxes within the proposed Agricultural Processing

Renaissance Zone (APRZ) in the Township. Menaka Abel and Pete Sheffield from Request Foods were present to report on this along with Kurt Brauer and Sarah Harper of Warner Norcross + Judd.

Mr. Nienhuis closed the public hearing.

- 21-106 Mr. TeSlaa offered a resolution, supported by Ms. Molotky, to approve establishing an Agricultural Processing Renaissance Zone at 13044 Quincy St.

Roll call vote: Yes-6, No-0, Absent-1
Resolution declared adopted

Next was a public hearing considering the submission, acceptance, and administration of a Community Development Block Grant (CDBG) from the Michigan Economic Development Corporation for activities at 13044 Quincy St. Mr. Nienhuis opened the public hearing. Mr. Bulthuis reviewed the CDBG.

Mr. Nienhuis closed the public hearing.

- 21-107 Mr. Dalman made a motion, supported by Mr. TeSlaa, to authorize the Township Manager to submit the Community Development Block Grant application in the amount of \$6,930,000.00 for the purchase of equipment and machinery to be utilized in a Request Foods facility expansion located generally at 13044 Quincy Street, to accept the grant if awarded, and to undertake all required grant administration activities.

All supported the motion
Motion declared adopted

The next public hearing was related to the proposed 2022 Budget and 2021 Property Tax Levy. Mr. Nienhuis opened the public hearing. Mr. Nienhuis reviewed a summary of the proposed 2022 Township Budget. The Board held a Budget Work Session on September 2. The proposed December 1, 2021 total ad valorem tax rate is at 4.86 mills, which is equal to what was levied to provide funding for 2021 operations and services. The budget will provide our citizens with the same level of service. Mr. Bulthuis reviewed the work session and 2022 Budget Resolution. Board members shared their appreciation of Township staff in the budget process. No citizens were present with questions for the Board.

Mr. Nienhuis closed the public hearing.

The Board then considered the proposed fiscal year 2022 budget resolution.

- 21-108 A motion was offered by Mr. TeSlaa and supported by Mr. Bush to approve the 2022 Budget Resolution.

Roll call vote: Yes-6, No-0, Absent-1
Resolution declared adopted

- 21-109 A motion was made by Mr. TeSlaa, supported by Mr. Bush, to approve the consent agenda including communications, operational reports (August Sheriff's Office Report and August Building Report), and the minutes of the regular Board meeting and Budget Work Session held on September 2, 2021.

All supported the motion
Motion declared adopted

The next item for consideration was a proposal to conduct an environmental assessment and Section 106 reviews on parcels in conjunction with the Community Development Block Grant (CDBG). Mr. Bulthuis reviewed the proposal and made the recommendation to accept the proposal from

Environmental Consulting Solutions in the amount of \$19,350.00 plus a contingency of \$5,000.00 for a total project cost of \$24,350.00 and authorize the Township Manager to execute the contract.

21-110 A motion was made by Mr. Church and supported by Mr. TeSlaa to approve the recommended proposal to conduct an environmental assessment and Section 106 reviews in conjunction with the CDBG.

All supported the motion
Motion declared adopted

The Board then reviewed one operational and capital improvement request. Mr. Bulthuis reviewed bids to the replacement of a 16” watermain on Lakewood Blvd. (Aniline Ave. to River Ave.). Three bids were received to complete this work in collaboration with Holland BPW’s second water transmission main. The recommendation is to accept the low bid from Kamminga & Roodvoets in the amount of \$13,533,619.00. The Township’s portion of this project is \$1,389,111.00. With engineering costs (\$174,000.00) and contingencies (\$136,889.00) the total project budget is \$1,700,000.00 which is below our CIP estimate.

21-111 A motion was offered by Mr. Nienhuis and supported by Mr. TeSlaa to approve the Kamminga & Roodvoets bid along with contingencies and engineering costs.

Roll call vote: Yes-6, No-0, Absent-1
Motion declared adopted

Mr. Bulthuis shared his administrative report and Board members shared committee reports.

The meeting adjourned at 8:10 P.M.

Respectfully submitted,

Michael Dalman, Clerk

Terry Nienhuis, Supervisor