

HOLLAND CHARTER TOWNSHIP BOARD OF TRUSTEES

Regular Meeting
January 19, 2023

The Supervisor called the meeting to order at 7:00 p.m.

Present: Supervisor Terry Nienhuis, Clerk Michael Dalman, Treasurer Vince Bush, and Trustees Dave DeYoung and Russ TeSlaa. Also present was Township Manager Steve Bulthuis.

Absent: Trustees Gretchen Molotky and Elliott Church

The Pledge of Allegiance was recited, and Mr. TeSlaa gave the invocation.

Citizen's Comments: None

Mr. Nienhuis reviewed the consent agenda.

23-05 A motion was made by Mr. TeSlaa, supported by Mr. DeYoung, to approve the consent agenda including communications, operational reports (Sheriff's Department Report for December and Quarterly Code Enforcement Report), and the minutes of the Board meeting held on January 5, 2023.

All supported the motion
Motion declared adopted

At this time Jennifer Owens, President of Lakeshore Advantage, gave a short presentation to review highlights of the organization for the past year and thanked the Board for the Township's support of this organization.

The Board then considered an Agreement for Economic Development Services with Lakeshore Advantage. Mr. Bulthuis reviewed the agreement and recommended approval of the \$50,000.00 payment.

23-06 Mr. TeSlaa made a motion, supported by Mr. DeYoung, to approve the Agreement for Economic Development Services.

All supported the motion
Motion declared adopted

The next agenda item was the consideration of a future land use map amendment for 0 (Vacant) Ransom Street (Parcel #70-16-04-200-018) from Public/Quasi-Public to Light Industrial. The Planning Commission has recommended approval of this amendment. Justin Longstreth from Moore and Bruggink Engineers was present to represent a potential developer.

23-07 A resolution was offered by Mr. TeSlaa, supported by Mr. Bush, to approve the amendment to the master plan to change Parcel #70-16-04-200-018 from Public/Quasi-Public to Light Industrial.

Roll call vote: Yes-5, No-0, Absent-0
Resolution declared adopted

The next item for consideration was a proposal from McKenna to assist with drafting of an overlay zoning district. McKenna will complete the tasks in the proposal for a total lump sum fee of \$18,500.00, plus optional services requested by the Township. Board members asked for additional deliverables through the process.

23-08 A motion was made by Mr. Bush, supported by Mr. TeSlaa, to approve the proposal from McKenna

All supported the motion
Motion declared adopted

The next item on the agenda was consideration of a Park Pavilion Rental Program. The program would run from May 1 – October 1 and be available for four main park pavilions (Dunton Park, Helder Park, Quincy Park East, Quincy Park West). The reservation would be for half or full days.

23-09 A motion was made by Mr. TeSlaa, and supported by Mr. Bush, to approve the Park Pavilion Rental Program.

All supported the motion
Motion declared adopted

The next item was consideration of a blight elimination grant application. Ottawa County has received State funding to address blighted properties. The Township seeks \$35,000.00 in grant funding to be used for the acquisition, demolition, and site restoration at 100 North 120th Ave. The Township commits a local match of \$15,000.00 towards project costs.

23-10 A motion was made by Mr. Bush, and supported by Mr. TeSlaa, to approve the blight elimination grant application.

All supported the motion
Motion declared adopted

Next were various Ottawa County Road Commission project estimates for street maintenance and improvements. The estimates include 3.8 miles of various subdivision streets for \$1,093,379.60. The second estimate was for \$148,321.65 for 0.3 miles of local street resurfacing. The Board also reviewed two maintenance project estimates from the Ottawa County Road Commission. The first was a project estimate with the Ottawa County Road Commission for chloride application for dust control on various streets. The estimated cost for applications is \$1800.00/application. The Board also considered a project estimate with the Ottawa County Road Commission for roadside mowing and trimming on those portions of US-31 & BL-196 within the Township at a cost of \$10,000.00 for one cycle of mowing and trimming.

23-11 Moved by Mr. TeSlaa and supported by Mr. Bush to approve the OCRC estimate for 2023 street resurfacing projects of subdivision streets.

Roll call vote: Yes-5, No-0, Absent-2
Motion declared adopted

23-12 Moved by Mr. TeSlaa and supported by Mr. Nienhuis to approve the OCRC estimate for 2023 street resurfacing projects for local streets.

Roll call vote: Yes-5, No-0, Absent-2
Motion declared adopted

23-13 Moved by Mr. TeSlaa and supported by Mr. Bush to approve the OCRC estimate for 2023 chloride application for dust control.

All supported the motion
Motion declared adopted

23-14 Moved by Mr. TeSlaa and supported by Mr. Dalman to approve the project estimate for 2023 roadside mowing/trimming (US-31 & BL-196).

All supported the motion

Motion declared adopted

The next item for consideration was an open position on the Election Commission. Mr. Dalman recommended Trustee DeYoung for this position.

23-15 Moved by Mr. Dalman and supported by Mr. Bush to approve Dave DeYoung for the Holland Charter Township Election Commission.

All supported the motion
Motion declared adopted

Mr. Bulhuis shared his administrative report. Committee members shared their reports.

The meeting adjourned at 8:07 P.M.

Respectfully submitted,

Michael Dalman, Clerk

Terry Nienhuis, Supervisor