

**CHARTER TOWNSHIP OF HOLLAND  
HOLLAND, MICHIGAN**

**SUMMARY OF  
2020 FISCAL BUDGET**



# HOLLAND CHARTER TOWNSHIP, MICHIGAN

## 2020 Annual Budget

For the Fiscal Year  
January 1 - December 31, 2020

### Board of Trustees (Elected)

Supervisor	Terry Nienhuis
Clerk	Michael Dalman
Treasurer	Vincent Bush
Trustee	Douglas Becker
Trustee	Elliot Church
Trustee	Norman Nykamp
Trustee	Russell Te Slaa

### Administration (Appointed)

Superintendent (Manager)	Steven Bulthuis
Assessor	Howard Feyen
Building Official	Daniel Radecki
Community Development Director	John Said
Finance Director	Vacant
Fire Chief	James Kohsel
Parks and Facilities Maintenance Director	Daniel Zwick
Public Works Director	Aaron Nyboer
Recreation Director	Darrin Duistermars

**HOLLAND CHARTER TOWNSHIP  
FISCAL YEAR 2020 BUDGET  
Overview**

August 21, 2019

The proposed operating budget of \$26,143,645 for the January 1 to December 31, 2020 fiscal year includes expenditures of \$11,947,995 for general government operations and \$14,195,650 for water and sewer utility operations. The total property tax rate to support the township's fiscal year 2020 budget is proposed to remain at 4.86 mills for Holland Charter Township operations. A multi-year schedule of the township's property tax rate is included in the supplemental information section of this document. The FY2020 budget reflects ongoing efforts to maintain operational services and sustain capital investment in public infrastructure.

**Strategic Objectives**

The township policy body and staff members plan to continue working toward these current and ongoing strategic operating objectives:

- Deliver quality services.
- Encourage economic development and growth.
- Promote actions to maintain and enhance property values.
- Pursue opportunities for intergovernmental collaboration and operational efficiencies.
- Maintain operational functionality and integrity of the public infrastructure.
- Maintain overall financial strength and stability.

**Staffing**

The 2020 budget anticipates 43 full-time positions and 150 to 200 part time employees, including the operational activities and services of fire protection, elections, parks and grounds maintenance, recreation programs, and code enforcement. The full-time equivalent count of employees fluctuates within a range from 40 to 65 depending on the season of the year, the number of elections conducted, and the scope/volume of recreation programming activities.

**6-Year Capital Improvement Plan (CIP)**

In keeping with the township's policies for long-range financial planning, a 6-year Capital Improvement Plan (CIP) is developed and updated as part of the annual budgeting process. This plan identifies anticipated capital expenditures of an estimated cost of \$10,000 or more for land, building, infrastructure and equipment. The CIP is reviewed and updated annually to reflect new projects, changes in estimated costs, and changes in timing and scope of projects.

The 2020-2025 CIP is a financial plan, not a budgetary authorization to expend funds. Actual expenditures for major capital projects are authorized by the Board through the annual operating budget and/or the award of contracts for specific purchases and construction projects. The 6-Year CIP is included in a separate section of this document.

**General Government Operations**

***General Operating Fund***

*The General Fund* (101) is the primary operating fund for general township services, excluding water and sewer utility services. Proposed revenues and expenditures reflect estimates based on changes in the local and state economy, historical trends, inflationary increases, known changes in operations and planned capital projects.

Total budgeted General Fund revenues are \$10,989,150 for 2020 compared to the total estimated revenues of \$11,213,900 for 2019, which reflects a decrease of \$224,750. The following describes the two largest general fund revenue sources and the related changes from 2019 to 2020:

#### Taxable Value and Tax Revenues

The township's full-rate total equivalent taxable value (TETV), including ad valorem and abated assessment rolls, is about \$1.320 billion, which is an increase of about 6.2% from the previous year's amended TETV of \$1.243 billion. The township's 2019 real property TETV increased \$80.1 million while its 2019 personal property TETV decreased \$3.2 million, resulting in a net increase of \$76.9 million in its combined TETV. The decrease in the 2019 personal property TETV results from implementation of P.A. 80 of 2014, exempting new manufacturing personal property tax (PPT) and phasing out existing PPT over the years 2016-2022. A multi-year schedule of the township's TETV is included in the supplemental information section of this document.

Property tax revenues are \$6.4 million or 58.2% of the \$10,989,150 total General Fund revenues budgeted in 2020. Due to the net increase in TETV, tax revenues will increase about \$374,000 in 2020.

#### State Shared Revenues

The township's 2020 state shared revenues are estimated to be \$3,761,300 or about 34.3% of total General Fund revenues compared to \$4,044,150 for 2019, which is a decrease of about \$282,850. State shared revenues consists primary of constitutional and statutory revenue sharing and local community stabilization (PPT reimbursement per PA 80 of 2014). The township estimates \$3,246,000 for the combined constitutional and statutory revenue sharing reflecting a 2.8% increase on the constitutional funding; the CVTRS statutory funding continuing at the same level through 9/30/20. The township estimates \$472,300 for the local community stabilization reimbursement, which compares to \$871,970 received in 2018.

Total budgeted General Fund expenditures and operating transfers to other funds are \$10,884,025 for 2020 compared to the total estimated \$17,667,515 for 2019. The 2020 budget for operational expenditures (excluding transfers to other funds) is \$10,282,025 million compared to \$9,066,515 million estimated for 2019. The following describes each function of the General Fund and the related changes from 2019 to 2020:

#### Legislative and General Government expenditures total \$1,684,105 or + 12.4%

- a. These combined functions will increase about \$186,000 from 2019 estimated expenditures.
- b. Elections department expenditures will increase by approximately \$100,000 because of four anticipated elections in 2020, compared to one election in 2019.
- c. Clerk department expenditures will increase by \$17,600 due partly to higher wages/fringes in 2020 for converting a part-time staff person to full-time
- d. Assessor department expenditures will increase by \$14,500 due partly to higher wages/fringes resulting from staff attaining Level 4 certification
- e. General administration expenditures will increase by \$20,250 due partly to higher wages/fringes in 2020 for converting a part-time staff person to full-time

Staffing adjustments in legislative and general government operations in 2020 will assist in meeting anticipated increased activity levels. Wages and benefits increased for inflation and merit increases.

#### Public Safety expenditures total \$3,152,545 or + 12.8%

- a. Sheriff E-Unit, Community Policing, and Traffic Services (\$1,827,220 or +7.5%).
  - 1) E-Unit: 8 officers and 1 sergeant, shared 75%/25% between HCT and PT (increased from a 60%/40% split effective April 1, 2018).
  - 2) Summer support for off season school officer position.
  - 3) 25% share of a full time Community Involvement Traffic Enforcement officer.
  - 4) 1 full time traffic officer, shared 60%/40% between HCT and PT.
  - 5) CPO: 5 officers and 1 sergeant (5<sup>th</sup> officer Qtr. 4 only in 2019. Entire year in 2020).
  - 6) Part time officers for security and assistance at Dunton and other parks.

- b. Fire protection and rescue services (\$1,144,250 or +24%)
  - 1) FY2020 anticipates two daytime/M-F positions resulting in an additional 5,200 hours
  - 2) FY2020 included an increase for operating costs of approximately \$20,000 for the new public safety building.
- c. Property maintenance code enforcement (\$180,275 or +4.9%).
- d. Property and housing appeals board (\$800 or +0%).

Public Works expenditures total \$3,390,860 or + 10.4%

- \$1,731,000 for road maintenance and improvements.
- \$ 265,000 for drain system maintenance and improvements.
- \$1,015,560 for bike path maintenance and improvements.
- \$ 323,500 for street lighting.
- \$ 55,800 for leaf collection and cleanup services.

Community Services & Economic Development expenditures total \$458,510 or + 4.6%

- \$ 309,510 for planning and zoning functions. Includes \$25,000 for Master Plan update
- \$ 50,000 for economic development.
- \$ 43,000 for regional planning services through the Macatawa Area Coordinating Council.
- \$ 56,000 for neighborhood services and the Macatawa Resource Center.

Recreation and Other Cultural expenditures total \$1,126,855 or +5.1%.

- \$ 1,041,855 for parks and boat launch operations.
- \$ 85,000 for community services.

In addition to inflationary increases, the township is budgeting for more repairs and maintenance expenditures for aging park equipment, improvements, recreation equipment, lighting and increased grounds maintenance. The Boat Launch department was combined in FY2019 due to the change in operations.

Operating transfers out total \$602,000

- \$ 160,000 - Recreation Dept Fund (adult and youth recreation programs)
- \$ 442,000 - Fire Equipment Capital Replacement Fund (sinking fund buildup for current and future equipment replacement)

The 2020 General Fund operating transfers to several Special Revenue Funds and Capital Projects Funds total \$602,000 compared to \$8,601,000 estimated for 2019. These transfers provide funding for current operations and for capital projects and also provide a means of accumulating financial resources for future capital facility improvements and site acquisitions anticipated over the next several years as identified within the 6-year Capital Improvement Plan.

The General Fund ending fund balance anticipated at the close of the 2020 fiscal year is projected at approximately \$21.5 million classified as \$0.1 million restricted, \$9.5 million committed and \$11.9 million unassigned. The General Fund's unassigned fund balance is the primary financing source for capital construction and replacement of the township's non-utility public infrastructure, buildings, vehicles, and equipment as planned within the multi-year Capital Improvement Plan (CIP).

### ***Special Revenue Funds***

Special Revenue Funds are established to account for proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The Recreation Fund (211) is used to account for revenues and expenditures associated with adult and youth year-round recreational programs. The 2020 budget anticipates revenues and expenditures for various softball, baseball, volleyball, basketball and football activities based upon estimated 2019 programming.

The Building Department Fund (249) was established in fiscal year 2000 to meet accounting and reporting requirements of the State Construction Code Act, PA 245 of 1999. This fund is used to account for revenues and expenditures related to the cost of operating the construction code enforcing agency and appeals board. FY2020 expenditures for code enforcement functions are projected at \$603,155.

The Economic Development Corporation (EDC) Fund (256) is used to account for revenues and expenditures associated with administration of the EDC.

Brownfield Redevelopment Reimbursement Funds (286, 287 & 288) to account for receipt of locally derived tax increment financing monies and payments to developers for eligible costs incurred involving cleanup and/or redevelopment of an environmentally contaminated site.

The Quincy Park Cleanup Fund (298) was established to account for revenues and expenses associated with cleanup of the former landfill at the Quincy Park site. The 2020 budget anticipates expenditures for ongoing monitoring and reporting requirements of the DNR of approximately \$6,000.

### ***Capital Projects Funds***

Capital Projects Funds are used to account for the acquisition or construction of major capital equipment or facilities.

The Capital Improvement Fund (401) receives periodic operating transfers from the General Fund for future capital projects. The 2020 budget anticipates funding expenditures of \$60,000 for computer hardware and software system changes and upgrades. Ongoing replacements and upgrades will occur from year-to-year within the scope of the 6-year capital improvement plan to maintain and improve the Township's computer network system and its GIS applications.

The Fire Equipment Capital Replacement Fund (402) is a sinking fund, which receives operating transfers from the General Fund for acquisition and replacement of fire equipment. The estimated current replacement cost for the fire department's eight active vehicles is \$6,501,100 and for the department's other support equipment is \$1,035,730. The 2019 estimated reflects expenditures of \$1,239,355 to replace an aerial pumper, purchase extrication tools for Fire Stations Nos. 1 & 3 and acquire thermal imager cameras (3) and AEDs (4). The 2020 budget anticipates expenditures of \$249,000 to replace two thermal imager cameras, five AEDs and 26 sets of SCBA equipment.

The Building and Site Capital Improvement Fund (405) receives operating transfers from the General Fund for major building improvement projects. The 2019 estimated reflects expenditures of \$6,897,000 to complete construction of a new public safety building to replace Fire Station No. 2. The HVAC system at the Parks maintenance building is scheduled for replacement in FY2020 for \$53,700.

The Dunton Park Fund (433) is used to account for revenues and expenditures associated with park expansion and improvement projects. No capital expenditures are proposed for 2020. However, expenditures related to repairing high water damage may occur in 2020 but are unknown at this time.

The Helder Park Fund (434) is used to account for revenues and expenditures for park expansion and capital improvements. 2020 expenditures include \$12,600 for scoreboards and \$30,000 for infield material.

The Quincy Park Fund (435) is used to account for revenues and expenditures for park expansion and capital improvements. Capital expenditures proposed for 2020 include \$100,000 for playground and play surface replacement.

The Hawthorn Park Fund (436) is used to account for revenues and expenditures for park expansion and improvement projects. No capital expenditures are proposed for 2020.

The Industrial Park Improvement Fund (472) receives grants and operating transfers for land acquisition and infrastructure improvements to the 535-acre industrial park. No sales have occurred in 2019 to date and none are budgeted for in 2020. Typically, the budget is amended when sales occur. No capital expenditures are proposed for 2019.

### ***Governmental Activities Capital Improvement Plan***

General government capital expenditures for 2020 are estimated at \$3.5 million as compared to \$10.8 million for 2019. Fund balances within the general government funds are usually built up over several years to provide funding resources for such projects, including building improvements, equipment acquisition, and road, drain, and pathway systems improvements. Grants and private contributions may also provide funding for portions of these projects.

## **Water and Sewer Utility Operations**

### ***System Operations and Contracted Services***

The township purchases wholesale water from the City of Wyoming to distribute to retail customers located in Holland Township and portions of Park and Zeeland Townships. These townships also share a capacity in the Holland Area Water Reclamation Facility (HAWRF) and the Zeeland Clean Water Plant (ZCWP), which provide wholesale wastewater treatment service for wastewater collected from retail customers located in Holland Township and portions of Park and Zeeland Townships.

### ***Enterprise Funds***

Total 2020 operating revenues for all water and sewer utility operations are projected at \$14,738,550, which compares to \$14,416,050 projected for 2019. Operating revenues were evaluated with factors such as rate increases, minimal growth in customers, Zeeland Charter Township's capital surcharge, buy-in charges for new ZCT sewer connections, and seasonal fluctuation in water sales. The FY2020 budgeted operating revenues were based on historical trends and averages; actual results vary.

Total 2020 non-operating revenues for all water and sewer utility operations are projected at \$1,768,000 which compares to \$2,682,950 projected for 2019. Non-operating revenues consist of investment income, special assessments from new connections, capital contributions from developers' donated infrastructure, gain on sales of fixed assets, and operating transfers in. Non-operating revenues can fluctuate greatly based on factors such as stock market volatility, economic growth, and the availability of land to develop in the service area.

Total 2020 operating expenditures for all water and sewer utility operations are projected at \$14,195,650 which compares to \$13,685,775 projected for 2019. Operating expenditures includes the purchase of water and meters, contracted sewage treatment, operating and maintenance, administration, depreciation, contingencies and other expenditures. Key factors in budgeting for operating expenditures include change in rates for purchased water and contracted sewage treatment, inflationary increases to operations/maintenance and administration, and a large increase in depreciation for the approximately \$30 million of fixed assets placed in service over the fiscal years 2017 and 2018.

Total 2020 non-operating expenditures for all water and sewer utility operations are projected at \$217,600 which compares to \$223,100 projected for 2019. Non-operating expenditures both relate to debt service needs. The operating transfers out of water operating vary on the debt service needs in the construction fund. The final bond payment was due in 2018 and there will be no further need for operating transfers beyond FY2018.

The Sewer Operating Fund (590) accounts for the operation and maintenance of the wastewater collection system and the treatment of wastewater. The sewer commodity charge is currently \$2.51 per 1,000 gallons of treated

effluent. The combined readiness to serve and sewer commodity charges will increase customer user charges by approximately 5% in 2020. As of December 31, 2018, the utility system served 13,645 sewer customer accounts (+2% compared to 12-31-17).

The cost per MG to treat wastewater is estimated to increase 1.7% from 2019 to 2020. The net increase is primarily influenced by increasing operational costs and capital projects at the contracted wastewater facilities and the change in treatment for a portion of our service area to the City of Zeeland Clean Water Plant.

The Township added a new enterprise bond in the Sewer Operating Fund during 2015 to share in the expansion and capital improvements at the Holland Area Water Reclamation Facility. The \$19,000,000 bond is allocated 50% to the north service area (maintained by Holland Charter Township) and 50% to the south service area (maintained by the City of Holland). The outstanding bond debt will be \$8,312,500 as of December 31, 2019 and will mature on an annual basis through the fiscal year 2035. A summary of the Township's long-term debt service requirements is included with the budget proposal.

The Water Operating Fund (591) accounts for the purchase of potable water and the operations and maintenance of the water distribution system, including storage tanks, pumping stations, distribution mains, services and related equipment. The current water commodity charge is \$1.97 per 1,000 gallons of water purchased. The combined readiness to serve and water commodity charges will increase customer charges by approximately 3% in 2020 based on meter size. As of December 31, 2018, the utility system served 13,123 water customer accounts (+2.2% compared to 12-31-17).

The cost per MG of purchased water is estimated to increase 2.5% from 2019 to 2020. The City of Wyoming has been working on narrowing the estimated versus actual cost per MG variations to eliminate large true-ups like we experienced in FY2016.

The Water and Sewer Construction and Debt Service Fund (529) was established to account for the construction of water and sewer extensions in Holland Charter Township, the collection of assessments and connection fees charged to the benefiting property owners, and the payment of long-term debt principal and interest of bonds issued for various sewer and water system improvements. The Township had \$285,000 in water system related bonds outstanding as of December 31, 2017. These bonds matured during fiscal year 2018.

#### ***Enterprise Activities Capital Improvement Plan***

The Sewer Operating Fund (590) anticipates no projects and therefore \$0 capital improvements costs in fiscal year 2020.

The Water Operating Fund (591) anticipates about \$1.1 million of capital improvements in fiscal year 2020 to the consolidated system and will be funded by accumulated retained earnings.

The Water and Sewer Construction Fund (529) anticipates \$0.0 million in capital improvements to sewer system and \$0.0 million to the water system for the benefit of Holland Charter Township.



HOLLAND CHARTER TOWNSHIP  
2020 Fiscal Budget  
Property Tax Levy

	2017 Budgeted (2016 Taxable Valuation)	2018 Budgeted (2017 Taxable Valuation)	2019 Budgeted (2018 Taxable Valuation)	2020 Budgeted (2019 Taxable Valuation)
Taxable Valuation:				
Regular property tax roll	\$ 1,109,944,618	\$ 1,153,499,554	\$ 1,212,552,423	\$ 1,289,167,591
Abated New IFT/CFT roll (half rate)	76,015,278	66,605,497	58,920,796	59,627,977
Abated Rehabilitation IFT/CFT roll (full rate)	<u>1,017,900</u>	<u>1,017,900</u>	<u>1,017,900</u>	<u>1,017,900</u>
 Total Taxable Valuation	 <u>\$ 1,186,977,796</u>	 <u>\$ 1,221,122,951</u>	 <u>\$ 1,272,491,119</u>	 <u>\$ 1,349,813,468</u>
 Total Taxable Whole Rate Equivalents	 <u>\$ 1,148,970,157</u>	 <u>\$ 1,187,820,203</u>	 <u>\$ 1,243,030,721</u>	 <u>\$ 1,319,999,480</u>
 Tax Millage Levied:				
Nonvoted operating	3.4844	3.4915	3.4995	3.4294
Voted bike path (8/08, 8 yrs; 12/31/24)	0.3800	0.3800	0.3800	0.4390
Voted E-unit/police (8/18, 4 yrs; 12/31/22)	0.9963	0.9885	0.9805	0.9916
Voted library services (5/97, 20 yrs; 12/31/16)	<u>1.2393</u>	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>
 Total General Fund Operating	 <u>6.1000</u>	 <u>4.8600</u>	 <u>4.8600</u>	 <u>4.8600</u>
 Nonvoted Debt Service	 <u>0.0000</u>	 <u>0.0000</u>	 <u>0.0000</u>	 <u>0.0000</u>
 Total Millage Levied	 <u>6.1000</u>	 <u>4.8600</u>	 <u>4.8600</u>	 <u>4.8600</u>
 Tax Dollars Levied:				
General Fund operations	\$ 7,008,718	\$ 5,772,807	\$ 6,041,129	\$ 6,415,197
Debt service	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
 Total Tax Dollars Levied	 <u>\$ 7,008,718</u>	 <u>\$ 5,772,807</u>	 <u>\$ 6,041,129</u>	 <u>\$ 6,415,197</u>
 Change from prior year		(1,235,911)	268,322	374,068
Percent change from prior year		-17.63%	4.65%	6.19%

Notation:

Tax millage levy and tax dollars levied include ad valorem and IFT/CFT abated taxes only and do not include special assessment levies.

**HOLLAND CHARTER TOWNSHIP  
2019 Fiscal Budget**

**Multi-Year Summary Comparison of Expenditures**

	<u>2014 Actual Expenditures</u>	<u>2015 Actual Expenditures</u>	<u>2016 Actual Expenditures</u>	<u>2017 Actual Expenditures</u>	<u>2018 Actual Expenditures</u>	<u>2019 Estimated Expenditures</u>	<u>2020 Proposed Expenditures</u>
All Governmental Funds*	\$ 10,130,443	\$ 9,633,820	\$ 11,816,932	\$ 10,974,672	\$ 10,235,129	\$ 18,378,155	\$ 11,947,995
Percent Change	8.1%	-4.9%	22.7%	-7.1%	-6.7%	79.6%	-35.0%
Less: Grant funded expenditures	\$ -	\$ 102,280	\$ 300,000	\$ -	\$ -	\$ -	\$ -
<b>All Governmental Funds Excluding Grant Funded Expenditures</b>	<b>\$ 10,130,443</b>	<b>\$ 9,531,540</b>	<b>\$ 11,516,932</b>	<b>\$ 10,974,672</b>	<b>\$ 10,235,129</b>	<b>\$ 18,378,155</b>	<b>\$ 11,947,995</b>
Percent Change	10.0%	-5.9%	20.8%	-4.7%	-6.7%	79.6%	-35.0%
 <b>All Enterprise Funds</b>	 <b>\$ 10,953,228</b>	 <b>\$ 11,457,971</b>	 <b>\$ 11,643,825</b>	 <b>\$ 12,115,678</b>	 <b>\$ 12,658,017</b>	 <b>\$ 13,685,775</b>	 <b>\$ 14,195,650</b>
Percent Change	-3.9%	4.6%	1.6%	4.1%	4.5%	8.1%	3.7%

- \* Notations:
1. Includes \$594,000 capital outlay expenditure for purchase of one fire truck in FY2014
  2. Includes \$1,390,000 capital outlay expenditure for purchase of two fire trucks in FY2016
  3. Includes \$1,250,000 capital outlay in Quincy and Dunton Parks in FY2016
  4. Includes \$634,000 capital outlay in Dunton Park in FY2017
  5. Includes \$1,150,000 capital outlay expenditure for purchase of a new aerial pumper fire truck in FY2019
  6. Includes \$2,000,000 capital outlay in FY2018 and \$6,000,000 capital outlay in FY2019 for a new public safety building

File: Budget / Multi Yr Total Exp Comparison+

Date: 8-19-19

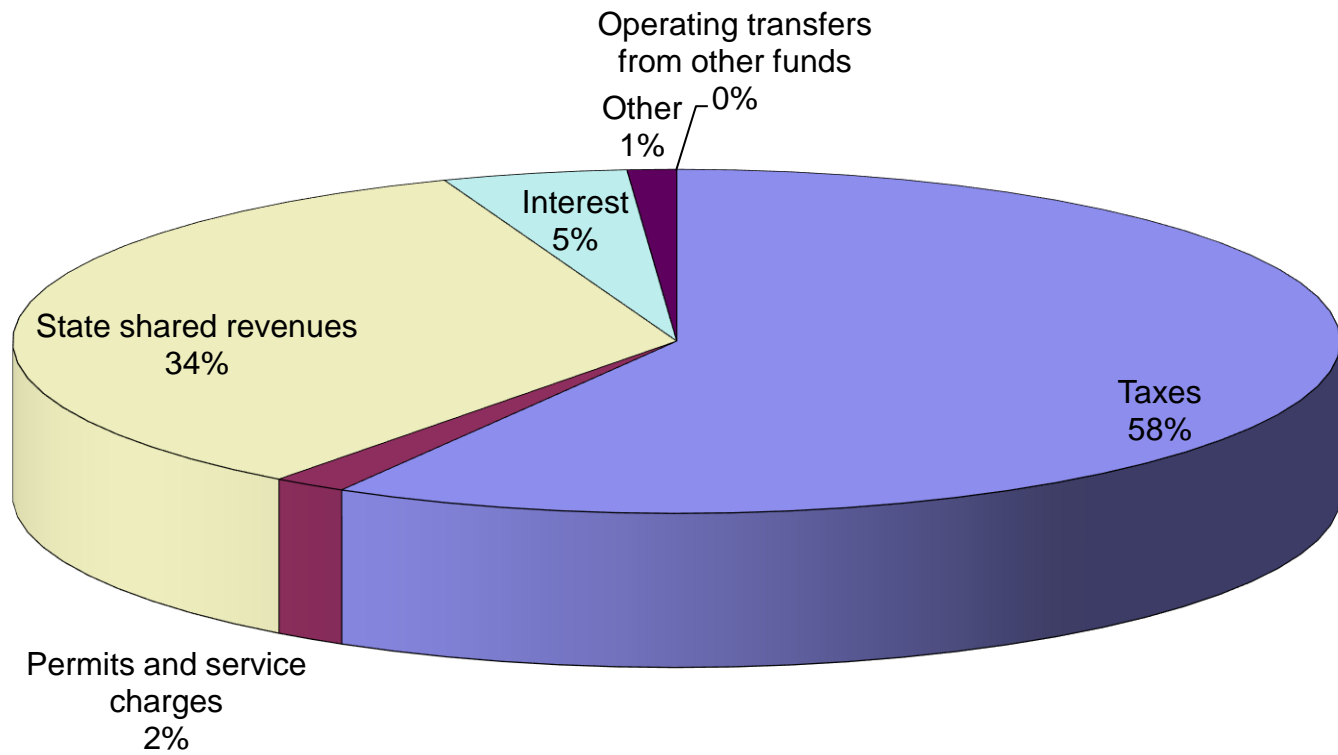
HOLLAND CHARTER TOWNSHIP  
2020 Fiscal Budget  
Combined Budget of Revenues, Expenditures, and Changes in Fund Balances  
All Governmental Funds

	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
<b>Revenues:</b>				
Taxes	\$ 5,895,657	\$ 6,122,500	\$ 6,156,050	\$ 6,493,600
Licenses and permits	820,934	568,600	695,000	585,000
Grants	32,966	-	-	-
State shared revenues	4,044,847	3,574,300	4,044,150	3,761,300
Charges for services	268,098	232,500	251,350	223,650
Interest	686,836	229,120	898,700	652,450
Other	143,088	117,750	131,550	124,500
<b>Total Revenues</b>	<u>11,892,426</u>	<u>10,844,770</u>	<u>12,176,800</u>	<u>11,840,500</u>
<b>Expenditures:</b>				
Legislative	36,534	44,600	42,705	43,825
General government	1,620,043	1,511,850	1,505,170	1,690,280
Public safety	3,220,913	3,538,750	3,406,675	3,990,400
Public works	2,359,019	3,072,250	2,801,375	3,390,860
Community and economic development	452,631	530,200	548,980	556,810
Culture and recreation	1,458,487	1,432,850	1,430,125	1,564,970
Other	1,403	462,000	465,950	469,150
Capital projects	1,243,131	8,167,200	8,177,175	241,700
<b>Total Expenditures</b>	<u>10,392,162</u>	<u>18,759,700</u>	<u>18,378,155</u>	<u>11,947,995</u>
<b>Excess (Deficiency) Of Revenues Over (Under) Expenditures</b>	<u>1,500,264</u>	<u>(7,914,930)</u>	<u>(6,201,355)</u>	<u>(107,495)</u>
<b>Other Financing Sources (Uses):</b>				
Sale of capital assets	9,994	94,000	22,900	12,000
Operating transfers in	820,000	8,656,000	8,601,000	602,000
Operating transfers out	(679,000)	(8,656,000)	(8,601,000)	(352,000)
<b>Total Other Financing Sources (Uses)</b>	<u>150,994</u>	<u>94,000</u>	<u>22,900</u>	<u>262,000</u>
<b>Net Change in Fund Balances</b>	1,651,258	(7,820,930)	(6,178,455)	154,505
<b>Fund Balances - January 1</b>	<u>33,513,029</u>	<u>35,164,287</u>	<u>35,164,287</u>	<u>28,985,832</u>
<b>Fund Balances - December 31</b>	<u>\$ 35,164,287</u>	<u>\$ 27,343,357</u>	<u>\$ 28,985,832</u>	<u>\$ 29,140,337</u>

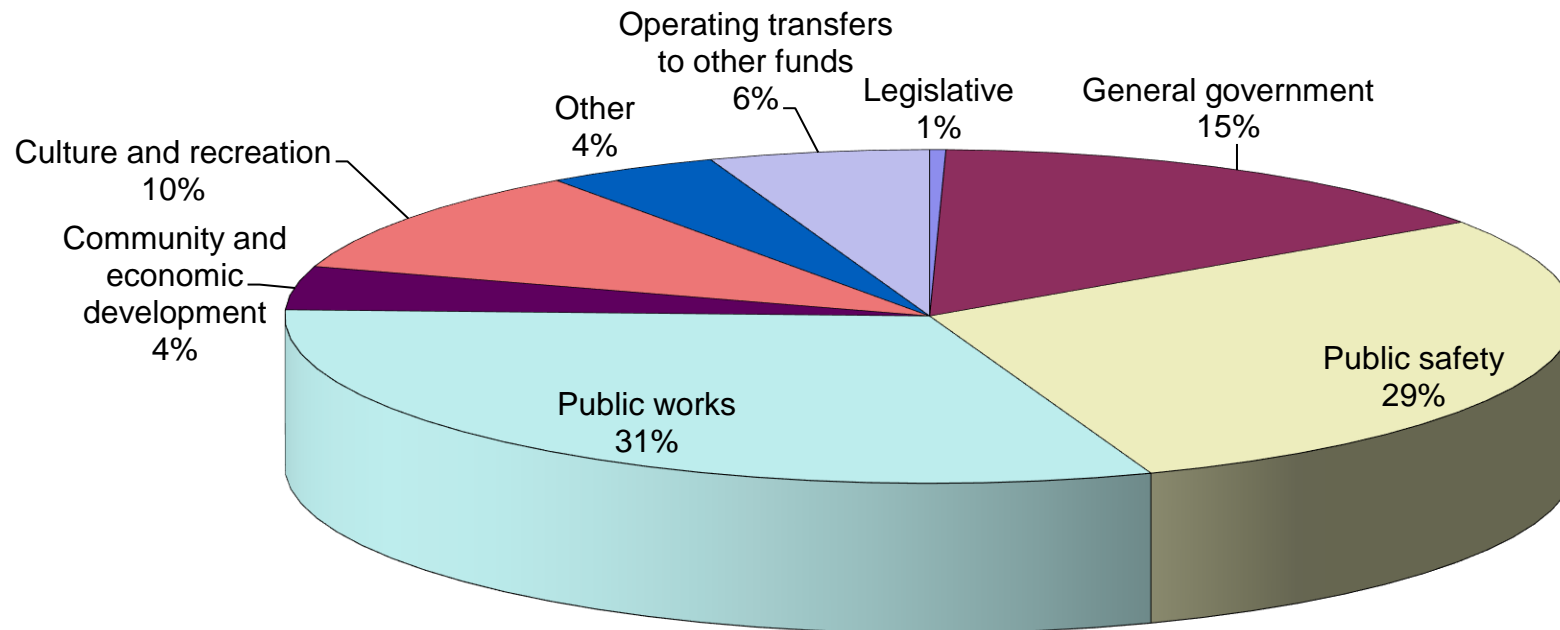
HOLLAND CHARTER TOWNSHIP  
2020 Fiscal Budget  
Combined Budget of Revenues, Expenses, and Changes in Fund Equity  
All Enterprise Funds

	2018 Actual	2019 Budget	2019 Estimated	2020 Budget
<b>Operating Revenues:</b>				
Charges for services	\$ 14,137,325	\$ 13,843,600	\$ 13,977,500	\$ 14,306,250
Other	465,806	466,800	438,550	432,300
<b>Total Operating Revenues</b>	<u>14,603,131</u>	<u>14,310,400</u>	<u>14,416,050</u>	<u>14,738,550</u>
<b>Operating Expenses:</b>				
Purchased water	3,429,960	3,420,000	3,345,000	3,500,000
Connections and meters	437,576	460,000	460,000	501,000
Sewage treatment	2,498,848	2,800,000	2,920,000	2,920,000
Operating and maintenance	2,191,849	2,455,300	2,368,350	2,525,200
Administration and general	701,080	613,000	648,825	664,250
Contingencies	-	320,000	320,000	320,000
Depreciation	3,398,704	3,750,000	3,515,000	3,655,000
Other	-	110,700	108,600	110,200
<b>Total Operating Expenses</b>	<u>12,658,017</u>	<u>13,929,000</u>	<u>13,685,775</u>	<u>14,195,650</u>
<b>Operating Income (Loss)</b>	<u>1,945,114</u>	<u>381,400</u>	<u>730,275</u>	<u>542,900</u>
<b>Nonoperating Revenues (Expenses):</b>				
Gain/loss on sale of capital assets	5,193	24,000	27,000	24,000
Interest	925,810	430,000	1,161,000	1,049,000
Interest and fiscal charges	(232,443)	(223,100)	(223,100)	(217,600)
<b>Total Nonoperating Revenues (Expenses)</b>	<u>698,560</u>	<u>230,900</u>	<u>964,900</u>	<u>855,400</u>
<b>Income (Loss) Before Contributions and Operating Transfers</b>	<u>2,643,674</u>	<u>612,300</u>	<u>1,695,175</u>	<u>1,398,300</u>
<b>Capital Contributions and Transfers:</b>				
Special assessments/capital contr	1,919,514	495,000	1,494,950	695,000
Operating transfers in	103,000	-	-	-
Operating transfers (out)	(103,000)	-	-	-
<b>Change in Net Position</b>	4,563,188	1,107,300	3,190,125	2,093,300
<b>Net Position - January 1</b>	<u>123,155,571</u>	<u>127,718,758</u>	<u>127,718,758</u>	<u>130,908,883</u>
<b>Net Position - December 31</b>	<u>\$ 127,718,759</u>	<u>\$ 128,826,058</u>	<u>\$ 130,908,883</u>	<u>\$ 133,002,183</u>

## 2020 General Fund Revenues



## 2020 General Fund Expenditures



**HOLLAND CHARTER TOWNSHIP**  
**General Fund Revenues, Expenditures and Changes in Fund Balances**  
**Multi-Year Schedule**

	<u>Actual</u> <u>2014</u>	<u>Actual</u> <u>2015</u>	<u>Actual</u> <u>2016</u>	<u>Actual</u> <u>2017</u>	<u>Actual</u> <u>2018</u>	<u>%</u> <u>Chg</u>	<u>Estimated</u> <u>2019</u>	<u>%</u> <u>Chg</u>	<u>Estimated</u> <u>2020</u>	<u>%</u> <u>Chg</u>	<u>Estimated</u> <u>2021</u>	<u>%</u> <u>Chg</u>	<u>Estimated</u> <u>2022</u>	<u>%</u> <u>Chg</u>
Property taxes	6,855,581	7,046,523	7,342,238	7,057,097	5,805,249	-17.7%	6,067,100	4.5%	6,401,400	5.5%	6,657,456	4.0%	6,923,754	4.0%
State share revenues	2,778,168	2,825,861	2,860,066	3,095,156	3,172,878	2.5%	3,249,750	2.4%	3,289,000	1.2%	3,253,000	-1.1%	3,301,795	1.5%
State reimb for PPT Elim	-	-	-	905,513	871,969	-3.7%	794,400	-8.9%	472,300	-40.5%	491,192	4.0%	510,840	4.0%
Interest earnings	653,477	267,184	348,249	363,543	537,901	48.0%	730,000	-35.7%	500,000	-31.5%	200,000	-60.0%	120,000	-40.0%
Charges for services	103,857	126,658	188,162	149,196	126,443	-15.3%	110,700	-12.5%	82,450	-25.5%	113,000	37.1%	113,000	0.0%
Licenses & permits	106,230	111,342	112,393	109,727	109,711	0.0%	110,000	0.3%	110,000	0.0%	115,000	4.5%	115,000	0.0%
Other revenues	135,503	136,034	172,561	144,795	138,847	-4.1%	129,050	-7.1%	122,000	-5.5%	120,000	-2%	120,000	0.0%
Sale of capital assets	11,819	15,000	75,400	-	9,994	100.0%	22,900	100.0%	12,000	-47.6%	5,000	-58%	5,000	0.0%
Other - capital contr / grants	502,000	52,280	-	-	-	0.0%	-	-	-	-	-	-	-	-
Operating transfers in	<u>600,000</u>	<u>-</u>	<u>418</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>720</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Revenues &amp; other sources</b>	<b><u>11,746,635</u></b>	<b><u>10,580,882</u></b>	<b><u>11,099,487</u></b>	<b><u>11,825,027</u></b>	<b><u>10,772,992</u></b>	<b>-8.9%</b>	<b><u>11,214,620</u></b>	<b>4.1%</b>	<b><u>10,989,150</u></b>	<b>-2.0%</b>	<b><u>10,954,648</u></b>	<b>-0.3%</b>	<b><u>11,209,389</u></b>	<b>2.3%</b>
General government	1,179,074	1,190,060	1,349,330	1,378,667	1,472,154	6.8%	1,497,875	1.7%	1,684,105	12.4%	1,640,000	-2.6%	1,640,000	0.0%
Public safety	1,998,836	2,058,360	2,103,545	2,235,686	2,719,757	21.7%	2,795,635	2.8%	3,152,545	12.8%	3,247,000	3.0%	3,344,000	3.0%
Public works	2,171,360	2,075,278	1,776,202	1,997,612	2,359,019	18.1%	2,801,375	18.8%	3,390,860	21.0%	2,530,000	-25.4%	2,605,900	3.0%
Community & economic dev	340,143	344,780	299,152	338,612	361,037	6.6%	438,930	21.6%	458,510	4.5%	472,000	2.9%	486,000	3.0%
Libraries	1,401,933	1,431,101	1,477,199	1,612,500	-	-100.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Other culture & recreation	907,838	838,599	919,512	864,114	1,090,160	26.2%	1,066,750	-2.1%	1,126,855	5.6%	1,161,000	3.0%	1,196,000	3.0%
Other expenditures	140,467	124,388	128,837	159,469	1,404	-99.1%	465,950	33087.3%	469,150	0.7%	455,000	-3.0%	460,000	1.1%
Operating transfers out	<u>950,000</u>	<u>700,000</u>	<u>1,350,000</u>	<u>615,000</u>	<u>820,000</u>	<u>33.3%</u>	<u>8,601,000</u>	<u>948.9%</u>	<u>602,000</u>	<u>-93.0%</u>	<u>10,825,600</u>	<u>1698.3%</u>	<u>986,900</u>	<u>-90.9%</u>
<b>Expenditures &amp; other uses</b>	<b><u>9,089,651</u></b>	<b><u>8,762,566</u></b>	<b><u>9,403,777</u></b>	<b><u>9,201,660</u></b>	<b><u>8,823,531</u></b>	<b>-4.1%</b>	<b><u>17,667,515</u></b>	<b>100.2%</b>	<b><u>10,884,025</u></b>	<b>-38.4%</b>	<b><u>20,330,600</u></b>	<b>86.8%</b>	<b><u>10,718,800</u></b>	<b>-47.3%</b>
<b>Net Change in Fund Balances</b>	<b>2,656,984</b>	<b>1,818,316</b>	<b>1,695,710</b>	<b>2,623,367</b>	<b>1,949,461</b>		<b>(6,452,895)</b>		<b>105,125</b>		<b>(9,375,952)</b>		<b>490,589</b>	
<b>Fund Balances - January 1</b>	<b><u>17,141,354</u></b>	<b><u>19,798,338</u></b>	<b><u>21,616,654</u></b>	<b><u>23,312,364</u></b>	<b><u>25,935,731</u></b>		<b><u>27,885,192</u></b>		<b><u>21,432,297</u></b>		<b><u>21,537,422</u></b>		<b><u>12,161,470</u></b>	
<b>Fund Balances - December 31</b>	<b><u>19,798,338</u></b>	<b><u>21,616,654</u></b>	<b><u>23,312,364</u></b>	<b><u>25,935,731</u></b>	<b><u>27,885,192</u></b>	<b>7.5%</b>	<b><u>21,432,297</u></b>	<b>-23.1%</b>	<b><u>21,537,422</u></b>	<b>0.5%</b>	<b><u>12,161,470</u></b>	<b>-43.5%</b>	<b><u>12,652,059</u></b>	<b>4.0%</b>

**Assumptions:**

- Property tax revenue estimates for years 2019 -2022 are based on a total millage rate of 4.86 mills as applied to estimated changes in taxable value (TV). Such revenues are impacted by the phased elimination of manufacturing related PPT (PA 80 of 2014) beginning in FY2017. Additionally, a Herrick Distric Library 1.5 mill multi-year property tax proposition was approved by voters on 8-2-16 and such revenues/expenses will no longer be included in the Township budget beginning with FY2018.
- Beginning in 2017, local govt units began to receive a State reimbursement of lost revenue from the elimination of personal property tax (PPT) on manufacturing equipment (see Note 1 above).
- Capital contributions for FY2014 include \$502,000 of road impr funds from OCRC for 136th Ave resurfacing projects (advance funded by HCT in FY2012).
- Expenditures are generally estimated to increase approximately 3% per year for 2019-2022; fluctuations occur from annual changes for capital outlay projects and odd-even year election cycles.
- Library expenditures track proportionally with the property taxes revenue received from the voted millage for the regionally operated Herrick District Library. See Note 1 above for changes beginning in FY2018.
- Operating transfers out provide supplemental operating funding to the Recreation Fund as well as for accumulation of funds in the Capital Improvement Funds for anticipated capital improvement projects per the 6-Year Capital Improvement Plan (CIP). Estimates for 2019-2022 include the following:

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
211 Recreation	160,000	160,000	225,000	230,000
401 Cap Imprv	-	-	-	-
402 Fire Equip Cap Repl	431,000	442,000	453,000	471,000
405 Building & Site	8,000,000	53,700	9,500,000	103,900
433 Dunton	-	-	51,000	182,000
434 Helder	-	42,600	-	-
435 Quincy	-	100,000	404,600	-
436 Hawthorn Pond Cap Imp	10,000	-	-	-
437 Beechwood	-	35,000	192,000	-
438 Brookwood	-	-	-	-
	<u>8,601,000</u>	<u>833,300</u>	<u>10,825,600</u>	<u>986,900</u>

- Ending fund balances include amounts that are restricted because such funds were received from voted property tax millages specifically designated for bike path and police services. Such restricted balances can vary in the range of \$800,000 to \$1,300,000 from year-to-year. Ending fund balances also include accumulation of funds for anticipated future CIP projects.

HOLLAND CHARTER TOWNSHIP  
2020 Fiscal Budget  
General Fund - 101

	<u>2018 Actual</u>	<u>2019 Budget</u>	<u>2019 Estimated</u>	<u>2020 Budget</u>
<b>Revenues:</b>				
Taxes	\$ 5,805,249	\$ 6,036,600	\$ 6,067,100	\$ 6,401,400
Licenses and permits	109,711	108,600	110,000	110,000
State shared revenues	4,044,847	3,574,300	4,044,150	3,761,300
Charges for services	126,443	103,000	110,700	82,450
Interest	537,901	180,000	730,000	500,000
Other	138,847	113,350	129,050	122,000
<b>Total Revenues</b>	<u>10,762,998</u>	<u>10,115,850</u>	<u>11,191,000</u>	<u>10,977,150</u>
<b>Expenditures:</b>				
<b>Legislative:</b>				
Board of Trustees	<u>36,534</u>	<u>44,600</u>	<u>42,705</u>	<u>43,825</u>
<b>Total Legislative</b>	<u>36,534</u>	<u>44,600</u>	<u>42,705</u>	<u>43,825</u>
<b>General Government:</b>				
Supervisor	48,577	51,600	51,750	53,375
Manager	108,368	90,400	86,525	89,775
Elections	76,643	28,900	24,450	124,400
Accounting	145,832	152,500	152,500	157,800
Assessor	338,802	319,300	315,750	330,250
Attorney	105,668	140,000	140,000	140,000
Clerk	132,602	147,000	147,200	164,800
Board of Review	3,981	4,850	3,530	4,975
General administration	118,009	129,300	126,800	147,050
Treasurer	145,600	136,200	148,850	156,450
Computer services	52,937	80,000	63,100	58,100
Building and grounds	63,924	75,900	75,700	85,800
Other property	-	-	3,000	-
Cemetery	17,920	25,900	26,015	28,205
Lake Macatawa Watershed	76,484	77,000	77,000	86,300
Unallocated and other	273	13,000	13,000	13,000
<b>Total General Government</b>	<u>1,435,620</u>	<u>1,471,850</u>	<u>1,455,170</u>	<u>1,640,280</u>
<b>Public Safety:</b>				
Sheriff E-unit and police services	876,523	978,000	1,019,400	1,052,220
Sheriff community policing	618,878	806,500	680,600	775,000
Fire department	1,089,393	969,450	923,000	1,144,250
Property maintenance code enforcement	134,244	182,400	171,835	180,275
Property and housing appeals board	-	800	800	800
<b>Total Public Safety</b>	<u>2,719,038</u>	<u>2,937,150</u>	<u>2,795,635</u>	<u>3,152,545</u>



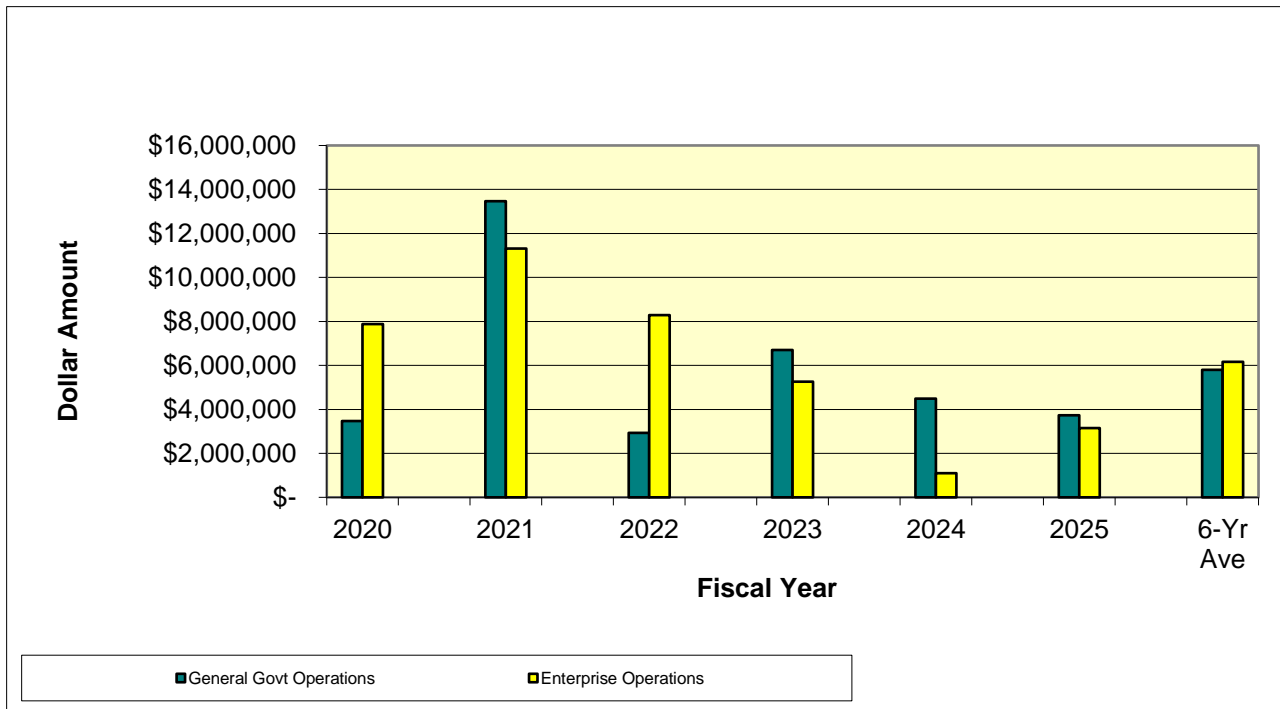
HOLLAND CHARTER TOWNSHIP  
2020 Fiscal Budget  
General Fund - 101

	2018 <u>Actual</u>	2019 <u>Budget</u>	2019 <u>Estimated</u>	2020 <u>Budget</u>
Public Works:				
Leaf collection and cleanup services	48,665	54,200	54,200	55,800
Bike paths	529,535	845,550	710,675	1,015,560
Drains	129,990	175,000	167,000	265,000
Roads	1,343,668	1,681,000	1,556,000	1,731,000
Street lighting	307,161	316,500	313,500	323,500
Total Public Works	<u>2,359,019</u>	<u>3,072,250</u>	<u>2,801,375</u>	<u>3,390,860</u>
Community and Economic Development:				
Planning Commission and administration	94,932	143,200	135,740	147,710
Zoning administration	116,425	137,100	145,875	152,725
Zoning Board of Appeals	7,503	8,900	8,315	9,075
Macatawa Area Coordinating Council	37,677	43,000	43,000	43,000
Economic development	50,000	50,000	50,000	50,000
Northside neighborhood center & MRC	54,500	56,000	56,000	56,000
Total Community & Economic Dev	<u>361,037</u>	<u>438,200</u>	<u>438,930</u>	<u>458,510</u>
Culture and Recreation:				
Parks	972,763	934,700	934,700	984,930
Dunton Park boat launch	-	-	-	-
Jim Kaat Baseball Park	38,522	52,100	47,050	56,925
Libraries	-	-	-	-
Community services	78,875	85,000	85,000	85,000
Total Culture and Recreation	<u>1,090,160</u>	<u>1,071,800</u>	<u>1,066,750</u>	<u>1,126,855</u>
Other:				
Insurance	96,738	112,800	112,800	115,000
Other	(95,335)	49,200	53,150	54,150
Contingencies	-	300,000	300,000	300,000
Total Other	<u>1,403</u>	<u>462,000</u>	<u>465,950</u>	<u>469,150</u>
Total Expenditures	<u>8,002,811</u>	<u>9,497,850</u>	<u>9,066,515</u>	<u>10,282,025</u>
Excess (Deficiency) Of Revenues Over (Under) Expenditures	<u>2,760,187</u>	<u>618,000</u>	<u>2,124,485</u>	<u>695,125</u>
Other Financing Sources (Uses):				
Sale of capital assets	9,994	38,000	22,900	12,000
Operating transfers in	-	-	-	-
Operating transfers out	(820,000)	(8,656,000)	(8,601,000)	(602,000)
Total Other Financing Sources (Uses)	<u>(810,006)</u>	<u>(8,618,000)</u>	<u>(8,578,100)</u>	<u>(590,000)</u>
Net Change in Fund Balances	1,950,181	(8,000,000)	(6,453,615)	105,125
Fund Balances - January 1	<u>25,935,731</u>	<u>27,885,912</u>	<u>27,885,912</u>	<u>21,432,297</u>
Fund Balances - December 31	<u>\$ 27,885,912</u>	<u>\$ 19,885,912</u>	<u>\$ 21,432,297</u>	<u>\$ 21,537,422</u>

**HOLLAND CHARTER TOWNSHIP  
2020 - 2025 CAPITAL IMPROVEMENT PLAN (CIP)  
Summary of Expenditures by Type of Operation**

7/1/19

	Budget or Estimated 2019	Estimated Expenditures					Average Annual Estimated Expenditures for 2020-2025 6-Yr Ave	
		2020	2021	2022	2023	2024		2025
General Govt Operations	\$ 10,769,970	\$ 3,476,550	\$ 13,471,700	\$ 2,927,200	\$ 6,702,650	\$ 4,484,800	\$ 3,735,250	\$ 5,799,692
Water & Sewer Operations	5,238,390	7,885,020	11,314,207	8,282,749	5,257,529	1,094,382	3,149,600	6,163,915
<b>Totals</b>	<b>\$ 16,008,360</b>	<b>\$ 11,361,570</b>	<b>\$ 24,785,907</b>	<b>\$ 11,209,949</b>	<b>\$ 11,960,179</b>	<b>\$ 5,579,182</b>	<b>\$ 6,884,850</b>	<b>\$ 11,963,606</b>



**HOLLAND CHARTER TOWNSHIP**

**Summary of Primary Economic Growth Indicators**

**Summary of Annual Building Permit Activity**

<u>Year Ended Dec 31</u>	<u>Total Permits</u>	<u>Total Est Construction Cost</u>	<u>Percent Change from Prior Yr</u>
2001	819	87,641,238	
2002	771	68,577,644	-21.8%
2003	883	68,456,647	-0.2%
2004	764	69,010,603	0.8%
2005	740	77,166,431	11.8%
2006	611	61,473,968	-20.3%
2007	476	44,316,465	-27.9%
2008	398	25,705,109	-42.0%
2009	348	14,183,280	-44.8%
2010	408	31,931,395	125.1%
2011	389	48,835,528	52.9%
2012	415	41,076,985	-15.9%
2013	470	44,695,569	8.8%
2014	495	82,852,199	85.4%
2015	507	56,423,736	-31.9%
2016	568	62,089,953	10.0%
2017	618	104,932,734	69.0%
2018	630	88,673,795	-15.5%

**Summary of Growth in Utility Customer Accounts**

<u>Year Ended Dec 31</u>	<u>No. of Water Accounts</u>	<u>Percent Change from Prior Yr</u>	<u>No. of Sewer Accounts</u>	<u>Percent Change from Prior Yr</u>
2001	9,248		9,728	
2002	9,718	5.1%	10,256	5.4%
2003	10,161	4.6%	10,700	4.3%
2004	10,569	4.0%	11,106	3.8%
2005	10,922	3.3%	11,453	3.1%
2006	11,202	2.6%	11,722	2.3%
2007	11,480	2.5%	11,917	1.7%
2008	11,608	1.1%	12,062	1.2%
2009	11,683	0.6%	12,180	1.0%
2010	11,767	0.7%	12,281	0.8%
2011	11,807	0.3%	12,381	0.8%
2012	11,942	1.1%	12,490	0.9%
2013	12,046	0.9%	12,617	1.0%
2014	12,173	1.1%	12,769	1.2%
2015	12,311	1.1%	12,925	1.2%
2016	12,500	1.5%	13,149	1.7%
2017	12,726	1.8%	13,366	1.7%
2018	13,123	3.1%	13,645	2.1%

**Summary of Population Growth**

<u>Census Year</u>	<u>Population</u>	<u>Amount of Change</u>	<u>Percent Change</u>
1960	8,657		
1970	10,991	2,334	27%
1980	13,739	2,748	25%
1990	17,523	3,784	28%
2000	28,911	11,388	65%
2010	35,636	6,725	23%
2018 est	37,979	2,343	7%

Date: 8-16-19  
File: Budget / Econ Growth Sum